

**EATA EUROPEAN ASSOCIATION FOR TRANSACTIONAL ANALYSIS
Confirmation letter for COC TSTA examinations**

To:

Date:

Subject: Completion of Training File for Teaching and / or Supervising Transactional Analyst (TSTA) Examination.

Notice of your intent to take the certifying examination on the ----- has been received and accepted.

As a candidate for the examination you are required to bring the following to the examination with you:

- T / STA candidate’s annual summary / reports.
- Principal Supervisor’s annual summary report.
- Resume of experience and education,
- Letter of endorsement by your primary supervisor.
- Letters of endorsement from two additional Teaching and / or Supervising Transactional Analysts.
- Copy of principal supervisor’s certification to TSTA examination form duly completed.
- Copy of your banker’s draft for the current COC TSTA examination fee.

Refund Policy: There is no refunding of fees for exams. However if a candidate notifies the EATA supervising examiner, in writing, at least 60 days prior to the date for the examination, the fee is transferable to a future examination. So if you decide not to take this examination you must cancel before: otherwise you will forfeit your examination fee.

Language: If you do not intend to be examined in English you will need to provide English translations of all written materials and bring a competent translator with you to the examination.

Dave Spenceley

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COC Supervising Examiner